Minneapolis Clean Energy Partnership

Energy Vision Advisory Committee Charter

Background

Per the Clean Energy Partnership Agreement between the City of Minneapolis, Xcel Energy and CenterPoint Energy, the Energy Vision Advisory Committee (EVAC) will provide feedback to the Clean Energy Partnership Board ("the Board") to assist in pursuing the goals of the Clean Energy Partnership and Minneapolis Climate Action Plan. The advisory committee shall include representatives from critical communities within the City, such as, but not limited to business, neighborhoods, environmental justice, and technical experts.

Charge

Per the Clean Energy Partnership Agreements, EVAC is charged with reviewing and providing feedback on the biennial work plan and measurement and performance reports; providing feedback on special initiatives as requested by the Board; and, communicating to members' respective constituencies about EVAC and Board decisions and activities.

Duration

The duration of EVAC will be consistent with the terms of utility franchise and Clean Energy Agreements.

Community Representation

EVAC membership should consist of a diverse group representing the many interests of the community related to energy and climate, such as:

Property Management	Environmental Justice
Renewable or Clean Energy	Rental Housing
Small and Large Business Interests	Affordability Advocacy
Labor & Industry	Students
Academia	Public Buildings
Community Organizations	Economic Development
Energy systems	Green Buildings & Energy Efficiency

Deliverables

- Review 2-year work plan(s) and provide feedback and recommendations to the Board

- Review and provide feedback on measurement and performance reports to the Board
- Communicate to respective constituencies about EVAC and Board decisions and activities
- Work or feedback on other special initiatives as directed by the Board

Membership

The membership of EVAC will be approved by the Board. EVAC shall consist of up to 15 members. Members will serve two-year terms and are eligible for reappointment. The Board has the authority to remove any party from EVAC at will.

While multiple members may represent the same type of organization, individual organizations are limited to one representative on EVAC. If a committee member cannot attend, a designee participates in an observer capacity only. The Board may appoint members to fulfill an individual term in the case of a vacancy.

Members should be a resident, business or organization located within the City of Minneapolis. Preference will be given to individuals or entities with a history of working in or with the city.

Membership Process

- There will be a public call for interested parties to apply
- EVAC members are eligible for reappointment after completing the application process
- Planning Team presents all applications to Board for consideration and makes recommendations for approval

Meeting Logistics

- EVAC will have two co-chairs. One co-chair will be determined by the Board, the other will be elected by EVAC members.
- Attendance at meetings is required; if a committee member cannot attend, a designee participates in an observer capacity only
- EVAC will meet four times per year or as directed by the CEP Board and determine meeting times that work best for the group
- Members serve in a voluntary, unpaid capacity

External Communications and Group Norms

Parties agree that no one individual can communicate recommendations on behalf of the group without group approval.

EVAC will establish procedures and rules necessary for the operation of the Committee such as attendance policy, establishing quorum, email voting, and other items.