

**DRAFT**

MEETING NOTES

*Minutes Approved by Board: \_\_\_\_\_*

**Clean Energy Partnership Board Meeting**

<b>Date:</b> February 4, 2015		
<b>Location:</b> McKnight Foundation Board Room, 710 S 2 <sup>nd</sup> St, Suite 400		
<b>Time:</b> 2-4 pm		
<b>Board Attendance:</b>		
Mayor Hodges	Joe Vortherms	Laura McCarten
CM Glidden	Jeff Daugherty	Lee Gabler
CM Reich		
CC Cronk		
CM Gordon (alternate)		
<b>Planning Team Attendance:</b>		
Brendon Slotterback	Al Swintek	Bridget McLaughlin
Gayle Prest	Nick Mark	Natalie Herrild
Stephanie Zawistowski		Ani Backa
Robin Garwood		
Shannon McDonough (absent)		
Andrea Jenkins (absent)		
<b>Other City and Utility Staff:</b>		
Casper Hill	Becca Virden	Mary Sandok
	Doug Peterson	Sara Dietrich

**Agenda**

**Welcome & Introductions (2:00)**

Mayor Hodges welcomed all to the meeting. Board members and attendees introduced themselves. Mayor Hodges noted:

- The Obama administration and country as a whole are looking closely at the work being done here in Minneapolis. The CEP is a hugely innovative step.
- Community Feedback and ideas about CEP activities can be given by contacting elected officials, participating in EVAC and submitting comments through the CEP website.

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### **Adoption of Board Bylaws**

*Proposed Action: adopt bylaws*

Bridget McLaughlin provided an overview of the proposed CEP Board bylaws for the Board's consideration and approval.

*ACTION: McCarten moves for adoption of board bylaws – vote – motion carries.*

### **Board elections of Chair and Vice-Chair**

*Proposed Action: elect Chair and Vice-Chair*

*ACTION: Vortherms nominates Mayor Hodges as Chair and Laura McCarten as Vice Chair. Nominations are accepted – vote – motion carries.*

### **Formation of the Clean Energy Partnership – Background & Moving Forward**

Brendon Slotterback presented background information on the city and utilities' history of partnership in conservation efforts and reduction of energy emissions over the past century. A timeline of events leading to the formation of CEP and intended milestones of CEP is given. Information is shared about the emission reduction targets that have been set at the state, county and city. Key energy milestones include:

- 2007 Next Generation Energy Act set foundation for shared energy goals between city and utilities
- 2013 Minneapolis adopted a Climate Action Plan (CAP)
- 2014 Energy Pathways study recommended pursuing traditional franchise agreements in tandem with new clean energy partnerships. Per study recommendations, new utility franchise and Clean Energy Partnership agreements were signed in October 2014.

Following the presentation, McCarten requests a copy of proposed timeline as seen in presentation.

### **Creation of Energy Vision Advisory Committee (EVAC)**

*Proposed Action: create EVAC and direct Planning Team to solicit applications for membership*

Al Swintek presented proposed charter for an Energy Vision Advisory Committee that will assist in pursuit of goals, work plan and CAP; charged with review and feedback of the work plan to Board.

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- EVAC will represent a broad cross section of the community and serve as an important communication link to respective communities about activities of the Board and progression of the work plan.
- Board confirmed importance of diverse membership on EVAC and encouraged proactive outreach to communities of color, minority groups, specialty groups, etc.

*ACTION: Planning Team to begin communicating the opportunity to apply for membership on EVAC as soon as possible following the board meeting, with preference being given to applicants that return their application on or before February 20<sup>th</sup>.*

*ACTION: Daugherty motions for adoption of EVAC charter and direct staff to begin soliciting applications for membership – vote – motion carries.*

### **Introduction of Potential 2015-2016 Work Plan Items**

*Proposed Action: direct Planning Team to use draft work plan items to solicit feedback from EVAC and bring a recommended Work Plan to the Board in the second quarter*

Brendon Slotterback presented a high-level overview of potential Work Plan items that can be used as a starting point for review and discussion by the EVAC. Work Plan items are divided into Community Initiatives and City Enterprise Initiatives, and several broad initiatives, including but not limited to:

- Community solar gardens
- Energy efficiency in commercial buildings
- Enhanced community engagement
- LED street lights
- Natural gas infrastructure for city fleets (natural gas vehicle)

EVAC will review Work Plan and share thoughts with the planning team. The planning team will identify implementation steps, resources, decisions points, etc. and present to the Board for their consideration and approval.

Discussion from Board:

- Data guidelines and data privacy laws at the state level are yet to be worked out. Once approved, guidance provided from the state and regulatory bodies will be addressed and taken advantage of as we move forward with data collection.
- As proposed, the Work Plan size and length shouldn't be viewed as indicating what can be done in a single calendar year – a victory may come in the form of simply starting/launching an initiative.

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*ACTION: Cronk motions for the Planning Team to solicit response from EVAC on the potential work plan items and bring recommendations to Board – vote – motions carries.*

### **Announcements and Adjournment**

- Relevant documents, next board meeting information, and timeframe will be posted on the CEP website.
- Application for EVAC will be posted by the end of this week on CEP website.
- Board members discussed opportunities for additional engagement with the community at future board meetings or as separate meetings.

(3:18pm) Adjourned.